

# Notice of Meeting

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## Governance and Ethics Committee

**Monday 28 November 2016 at 5.00pm**  
in Council Chamber Council Offices  
Market Street Newbury

Date of despatch of Agenda: Thursday, 17 November 2016

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Andy Day/Moira Fraser/Stephen Chard on (01635) 519459/519045/519462

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Further information and Minutes are also available on the Council's website at [www.westberks.gov.uk](http://www.westberks.gov.uk)



WestBerkshire  
C O U N C I L

**Agenda - Governance and Ethics Committee to be held on Monday, 28 November 2016**  
(continued)

**To:** Councillors Steve Ardagh-Walter, Jeff Beck (Vice-Chairman), Chris Bridges, Graham Bridgman, Keith Chopping, James Cole, Barry Dickens, Lee Dillon, Anthony Pick and Quentin Webb

**Substitutes:** Councillors Billy Drummond, Sheila Ellison and Tim Metcalfe

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## Agenda

### Part I

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| 1 | <b>Apologies</b><br>To receive apologies for inability to attend the meeting (if any).  |       |
| 2 | <b>Election of the Chairman</b><br>To appoint a Chairman of this Committee for the remainder of the 2016/17 Municipal Year.   |       |
| 3 | <b>Minutes</b><br>To approve as a correct record the Minutes of the meeting of this Committee held on 05 September 2016.  | 1 - 6 |
| 4 | <b>Declarations of Interest</b><br>To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' <a href="#">Code of Conduct</a> . |       |
| 5 | <b>Forward Plan</b><br><i>Purpose: To consider the Forward Plan for the next 12 months.</i>   | 7 - 8 |

### Standards Matters

- |   |  |        |
|---|--|--------|
| 6 | <b>Update on Ethical Matters - Quarter 2 of 2016/17 (GE3090)</b><br><i>Purpose: To provide an update on local and national issues relating to ethical standards and to bring to the attention of the Committee any complaints or other problems within West Berkshire.</i> | 9 - 16 |
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### Governance Matters

- |   |  |         |
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| 7 | <b>Public Sector Audit Appointments (GE3211)</b><br><i>Purpose: The purpose of this report is to provide Members with the opportunity to discuss the merits of West Berkshire Council opting into the national scheme for auditor appointments for the financial year 2018/19 onwards.</i> | 17 - 30 |
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**Agenda - Governance and Ethics Committee to be held on Monday, 28 November 2016**  
(continued)

**8 Financial Statements 2015/16 - Annual Audit Letter (GE3210)** 31 - 46

*Purpose: To provide Members with the Final Annual Audit Letter 2015/16 from KPMG, this audit letter summarises the outcome from their audit work at West Berkshire Council in relation to the 2015/16 audit year.*

Andy Day  
Head of Strategic Support

West Berkshire Council is committed to equality of opportunity. We will treat everyone with respect, regardless of race, disability, gender, age, religion or sexual orientation.

If you require this information in a different format or translation, please contact Moira Fraser on telephone (01635) 519045.

